

HEALTH AND WELLBEING BOARD

**MEETING HELD AT THE COMMITTEE ROOM - BOOTLE TOWN HALL,
TRINITY ROAD, BOOTLE, L20 7AE
ON 6 MARCH 2024**

PRESENT: Councillor Moncur (in the Chair) (Sefton Council)

Councillors Cummins (Sefton Council), Councillor Doyle (Sefton Council), Sarah Alldis (Sefton Council), Andrew Booth (Sefton Advocacy), Dr. Rob Caudwell (NHS Cheshire and Merseyside Integrated Care Board), Neil Holland (Liverpool University Hospitals NHS Foundation Trust), Janine Hyland (Parenting 2000), Margaret Jones (Sefton Council), Anita Marsland (Sefton Partnership Governance), Paul Holden (Merseyside Police), Eleanor Moulton (Sefton Council), Phil Porter (Sefton Council), John Turner (Healthwatch, Sefton) and Angela White (Sefton Council for Voluntary Service)

26. APOLOGIES FOR ABSENCE

An apology for absence was received from Deborah Butcher (Sefton Council).

27. MINUTES OF PREVIOUS MEETING

RESOLVED:

That subject to the following addition in the list of those present, the Minutes of the meeting held on 6 December 2023 be confirmed as a correct record:

- Angela White, present remotely, via Teams

28. DECLARATIONS OF INTEREST

No declarations of any disclosable pecuniary interests or personal interests were received.

29. ANCHOR CHARTER

The Board received a presentation of the Associate Director of Partnerships and Sustainability, NHS Cheshire and Merseyside which recommended that the Board formally adopt the Anchor Cheshire and Merseyside Anchor Institution Charter and Principles.

‘Anchor institutions’ were usually large public sector organisations rooted in and connected to their local communities. They could improve health through their influence on local social and economic conditions by adapting the way they employed people, purchased goods and services, used buildings and spaces, reduced environmental impact, and worked in partnership.

The Board discussed the benefits of adopting the Anchor Charter.

RESOLVED:

That the Anchor Cheshire and Merseyside Anchor Institution Charter and Principles be formally adopted.

30. MERSEYSIDE AND IOM CDOP ANNUAL REPORT 2022-23

The Board received the report of the Independent Chair of Merseyside and Isle of Man Child Death Overview Panel. The report outlined the processes adopted by Merseyside and Isle of Man CDOP, assured the Board of the effective inter-agency system for reviewing child deaths across Merseyside and the Isle of Man which was in line with national guidance. The report provided an overview of information on trends and patterns in child deaths reviewed across Merseyside and the Isle of Man during 2022-23 and highlighted issues arising from those reviewed child deaths, – for the region as a whole as well as identifying pertinent issues in each Local Authority area. It also reported on progress from the issues identified in Merseyside and Isle of Man CDOP’s last annual report.

The Board discussed the governance structure and the opportunity for more joint working opportunities.

RESOLVED: That

- (1) the contents of the report be noted, shared with relevant forums, and be used with core intelligence to underpin local strategies;
- (2) joint strategies to minimise the impacts of significant modifiable factors be actively promoted, such as: mental health, maternal smoking, smoking in the home, substance and alcohol misuse and maternal excess weight, particularly in relation to reducing infant mortality; and
- (3) assurances be given that the joint multi-agency strategies are suitably coordinated to minimise duplication and improve effectiveness.

31. PHARMACEUTICAL NEEDS ASSESSMENT 2025-28 DEVELOPMENT PROCESS AND SCOPE REPORT

The Board considered the report of the Director of Public Health which outlined the resources and processes required to deliver a fully revised three-year Sefton Pharmaceutical Needs Assessment (PNA) for 1 October 2025. The report provided the Health and Wellbeing Board with relevant information about:

- Legal context
- Uses of the PNA
- The range of information required
- Required and recommended steps and process
- Timescales
- Resource implications and collaboration

The Board discussed its statutory responsibilities and the role of pharmacies as an important local community resource.

RESOLVED: That

- (1) the large breadth and depth of information required by the yearlong PNA development process and final document, as set out in the 'Pharmaceutical Needs Assessment Information Pack for Local Authority Health and Wellbeing Boards' (DHSC, October 2021) be noted;
- (2) the opportunity cost in terms of public health analyst and consultant time be noted and proposals for organisations and partners with the most relevant knowledge and expertise to produce content for specified parts of the assessment, be endorsed.

32. PROGRESS UPDATE ON THE SEFTON CHILD POVERTY STRATEGY

The Board considered the report of the Director of Public Health which provided an update on the progress of the Sefton Child Poverty Strategy by providing the following:

- A summary of strategy background and development
- A brief overview of the child poverty strategy's goals, priorities, and suggested actions
- Discussion on arrangements for implementation, governance, and monitoring
- A review of progress using the accountability framework
- Comments on wider policy context – opportunities and challenges

The Board discussed Sefton's priorities and encouraged engagement with relevant partners.

RESOLVED: That

- (1) the content of the report and the progress made since the launch of

the strategy be approved; and

- (2) the Board's consideration of how it can best promote and support the child poverty strategy in its second year be noted.

33. SUB-GROUP UPDATES

The Board considered the report of the Director of Public Health which presented the Board with a summary of activity from the five identified subgroups and sought approval for the Better Care Fund 2023-25 Quarter 3 Quarterly Reporting Template. The report also included a summary of activity from the Combatting Drugs Partnership and outlined changes to pharmacies in Sefton. The report outlined activity since the last update received by the Board on 6 December 2023, namely:

- (1) The Adult's Forum had not met since the last update.
- (2) The Children and Young People Partnership Board had met twice since the last update.

The Board refreshed its governance and priorities in 2023. At the December 2023 meeting MerseyCare was invited to present and at the February 2024 meeting Alder Hey was invited to present. The Partnership was overseeing the development of a new Children and Young People's plan, and the consultation with children and young people and partners was currently underway and was due to run until 22 March 2024. The partnership had identified 5 interim priorities that it would focus on and ensure the whole partnership is behind: Team around the School, Family Hubs, Fast track Access to Mental Health support, Improving Attendance, and Child Poverty.

- (3) The Health and Wellbeing Executive had not met since the last update but was responsible for the reporting on and approval of the Better Care Fund which was included at Appendix 1 to the Board.

The Health and Wellbeing Executive met on 27 February 2024.

- (4) The Health Protection Forum had not met since the last update.
- (5) The Special Education Needs and Disabilities Continuous Improvement Board had met once since the last update, on 23 January 2024.

The Board also received an update from the Combatting Drugs Partnership (CDP) which had met once since the last update, on 13 December 2023. The meeting had a themed spotlight on Young People. The Partnership received updates from the CDP subgroups.

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The Board was required to receive and note changes to Pharmacies in its area from NHS England, the Board received three notifications from September 2023 to the date of the meeting.

RESOLVED: That

- (1) the updates from the five identified subgroups and the Combatting Drugs Partnership be received and noted by the Board;
- (2) the changes to Pharmacies in the area be noted; and
- (3) the Better Care Fund 2023-25 Quarter 3 Quarterly Reporting Template be approved.